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FOR INFORMATION

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FOR ACTION: Volume LVII Report No. S – 136

SUBJECT: Agreement between the Utica City School District and the Utica Teachers’ Association

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and the Utica Teachers’ Association dated February 1, 2023.

FOR ACTION: Volume LVII Report No. S – 137

SUBJECT: Memorandum of Agreement between the Utica City School District and the Utica Administrators’ Association

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and the Utica Administrators’ Association dated February 28, 2023.

FOR ACTION: Volume LVII Report No. S – 138

SUBJECT: Consulting Agreement between the Utica City School District and Anthony LaPolla d/b/a Empower Business Strategies – Human Resource Department **CORRECTED**

Authorization is requested of the Board of Education to approve the Consulting Agreement between the Utica City School District and Anthony LaPolla d/b/a Empower Business Strategies to provide consultant services in the Human Resource Department effective February 28, 2023.

FOR ACTION: Volume LVII Report No. S – 139

SUBJECT: Confidential Employment Agreement between the Utica City School District and Erica Schoff, Director of Career and Technical Education (CTE) **CORRECTED**

Authorization is requested of the Board of Education to approve the Confidential Employment Agreement dated January 24, 2023 between the Utica City School District and Erica Schoff, Director of Career and Technical Education (CTE).

FOR ACTION: Volume LVII Report No. S – 140

SUBJECT: Change of Assignment Administrator **CORRECTED**

It is recommended that the following change of assignment be approved:

Sara E. Klimek From: Chief Accountability Officer (12-months)
Administration Building
To: Chief Human Resources Officer (12-months)
Administration Building
Effective: January 25, 2023
Tenure Award Date: January 25, 2027

FOR ACTION:

Volume LVII

Report No. S – 141

SUBJECT:

Creation of Positions

Authorization is requested of the Board of Education to create one (1) Printing Machine Operator (12-months) position, Central Supply effective March 1, 2023.

Authorization is requested of the Board of Education to create one (1) Food Service Supervisor (12-months) position, Central Kitchen effective March 1, 2023.

Authorization is requested of the Board of Education to create two (2) Typist (12-months) position, Central Registration effective March 1, 2023.

Authorization is requested of the Board of Education to create one (1) Account Clerk (12-months) position, Central Supply effective March 1, 2023.

Authorization is requested of the Board of Education to create one (1) District Database Administrator (12-months) position, Central Office effective March 1, 2023.

Authorization is requested of the Board of Education to create one (1) College/Community/Based Partners Coordinator (12-months) position effective March 1, 2023.

Authorization is requested of the Board of Education to create one (1) Parent Advocate Coordinator (12-months) position, District-Wide effective March 1, 2023.

Authorization is requested of the Board of Education to create one (1) School Safety and Security Coordinator (12-months) position effective March 1, 2023.

FOR ACTION:

Volume LVII

Report No. S – 142

SUBJECT:

Abolishment of Position

Authorization is requested of the Board of Education to approve the abolishment of one (1) Micro-Computer Training Specialist (12-months) position, Central Office effective March 1, 2023.

FOR ACTION:

Volume LVII

Report No. S – 143

SUBJECT:

Confidential Employment Agreement between the Utica City School District and Heather Mowat, Chief Financial Officer

Authorization is requested of the Board of Education to approve the Confidential Employment Agreement between the Utica City School District and Heather Mowat, Chief Financial Officer dated February 28, 2023.

FOR ACTION:

Volume LVII

Report No. S – 144

SUBJECT:

Confidential Employment Agreement between the Utica City School District and Andre Paradis, Chief Accountability Officer

Authorization is requested of the Board of Education to approve the Confidential Employment Agreement between the Utica City School District and Andre Paradis, Chief Accountability Officer dated February 28, 2023.

FOR ACTION:

Volume LVII

Report No. S – 145

SUBJECT:

Confidential Employment Agreement between the Utica City School District and Judeanne Rockford, Director of Early Childhood Education

Authorization is requested of the Board of Education to approve the Confidential Employment Agreement between the Utica City School District and Judeanne Rockford, Director of Early Childhood Education dated February 28, 2023.

FOR ACTION:

Volume LVII

Report No. S – 146

SUBJECT:

Confidential Employment Agreement between the Utica City School District and Charles Heath, District Database Administrator

Authorization is requested of the Board of Education to approve the Confidential Employment Agreement between the Utica City School District and Charles Heath, District Database Administrator dated February 28, 2023.

FOR ACTION:

Volume LVII

Report No S – 147

SUBJECT:

Employment Agreement between the Board of the Utica City School District and Stephanie Lyness, Assistant School District Clerk

Authorization is requested of the Board of Education to approve the individual Employment Agreement between the Board of the Utica City School District and Stephanie Lyness, Assistant School District Clerk dated February 28, 2023.

FOR ACTION:

Volume LVII

Report No. S – 148

SUBJECT:

Memorandum of Agreement between the Utica City School District and the Central and Northern New York Building and Trades Council AFL-CIO

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and the Central and Northern New York Building and Trades Council AFL-CIO dated February 28, 2023.

FOR ACTION:

Volume LVII

Report No. S – 149

SUBJECT:

Agreement between the Utica City School District and Central New York Quest, Inc. (CNY Quest)

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and Central New York Quest, Inc. (CNY Quest) for pupil transportation services for students with special needs.

FOR ACTION:

Volume LVII

Report No. S – 150

SUBJECT:

Action required to approve the Integrated Community Alternative Network (iCAN) Services Proposal and Oneida-Herkimer-Madison BOCES Contractual Crosswalk for the Utica City School District

Authorization is requested of the Board of Education to approve the action required to approve the primary services of the Integrated Community Alternative Network (iCAN) proposal for the Utica City School District with the regional contract held by Oneida-Madison-Herkimer BOCES as outlined in the proposal.

FOR ACTION:

Volume LVII

Report No. S – 151

SUBJECT:

Action required to approve the HMJ Consulting Proposal and Oneida-Herkimer-Madison BOCES Contractual Crosswalk for the Utica City School District

Authorization is requested of the Board of Education to approve the action required to approve the primary services of the HMJ Consulting proposal for the Utica City School District with the regional contract held by Oneida-Madison-Herkimer BOCES as outlined in the proposal.

FOR ACTION:

Volume LVII

Report No. S – 152

SUBJECT:

Action required to approve the Hillside Work-Scholarship Proposal and Monroe 2-Orleans BOCES Contractual Crosswalk for the Utica City School District

Authorization is requested of the Board of Education to approve the action required to approve the primary services of the Hillside Work-Scholarship proposal for the Utica City School District with the regional contract held by Monroe 2-Orleans BOCES as outlined in the proposal.

FOR ACTION:

Volume LVII

Report No. S – 153

SUBJECT:

Action required to approve the On Point for College Proposal with the Utica City School District

Authorization is requested of the Board of Education to approve the action required to approve the primary services of the On Point for College proposal with the Utica City School District as outlined in the proposal.

FOR ACTION:

Volume LVII

Report No. S – 154

SUBJECT:

Appointment

**Board of Education Clerk/
Part-Time**

Authorization is requested of the Board of Education to approve the appointment of Mary S. Morales, Clerk (part-time) for the Utica City School Board Election, effective February 1, 2023 through January 31, 2024 for three (3) days per week not to exceed 25 hours per week.

FOR ACTION:**Volume LVII****Report No. S – 155****SUBJECT:****Application for Extended Field Trip**

Authorization is requested of the Board of Education to approve approximately fifty (50) Hughes Elementary School 3rd grade students to travel to the Colgate University located in Hamilton, NY on Tuesday, May 23, 2023. The purpose of this trip is for the students to visit the Ho Science Center – Visualizing our World Lab, Geology Museum and Greenhouse (Science Curriculum targets).

Supervision of these students will be provided by Sue Cruger, Teacher, Cheryl Potasiewicz, Teacher, Corey Mullin, Teacher, Kerry Maya, Teacher, Allison Gates, Occupational Therapist, Kara Burns, Teacher, and Mary Belden, Principal.

This trip was reviewed and approved by Mary Belden, Principal, Hughes Elementary School, Steven Falchi, Chief Academic Officer, and Brian Nolan, Acting Superintendent of Schools.

FOR ACTION:**Volume LVII****Report No. S – 156****SUBJECT:****Application for Extended Field Trip**

Authorization is requested of the Board of Education to approve approximately fifty (50) Hughes Elementary School 4th grade students to travel to the Colgate University located in Hamilton, NY on Thursday, May 25, 2023. The purpose of this trip is for the students to visit the Ho Science Center – Visualizing our World Lab, Geology Museum and Greenhouse (Science Curriculum targets).

Supervision of these students will be provided by Christina Marcantonio, Teacher, Michael Clark, Teacher, Melanie Lynch, Teacher, Charisse Smith, Teacher, Celestine McNeal, Teacher Assistant, Kerry Maya, Teacher, Erica Jalonack, Social Worker, and Jillian Testa, Teacher.

This trip was reviewed and approved by Mary Belden, Principal, Hughes Elementary School, Steven Falchi, Chief Academic Officer, and Brian Nolan, Acting Superintendent of Schools.

FOR ACTION:**Volume LVII****Report No. S – 157****SUBJECT:****Application for Extended Field Trip**

Authorization is requested of the Board of Education to approve approximately eight (8) Thomas R. Proctor High School Puerto Rican/Hispanic Youth Leadership Institute (PRHYLI) program students to travel to Albany, NY from March 10-13, 2023 to visit to the New York State Assembly. On Friday, March 10, 2023, the students will stay at the Hilton Double Tree Hotel in Syracuse, NY after attending the GALA Event, and then proceed to Albany, NY to meet with all State representatives as the Syracuse Delegation Team. The purpose of this trip is to debate and fulfill specialty roles in the New York State Assembly.

Supervision of these students will be provided by Monica Bravo, Teacher.

This trip was reviewed and approved by Kenneth Szczesniak, Acting Principal, Proctor High School, Steven Falchi, Chief Academic Officer, and Brian Nolan, Acting Superintendent of Schools.

FOR ACTION:

Volume LVII

Report No. S – 158

SUBJECT:

Application for Extended Field Trip

Authorization is requested for approximately seven (7) students from the Thomas R. Proctor Model United Nations Club to travel to St. John Fisher College in Rochester, NY. This trip is from March 10-11, 2023. The purpose of this trip is for the students to attend and participate in the United Nations Association of Rochester (UNAR) Model United National Conference.

Supervision of these students will be provided by Frank Robertello, Social Studies Teacher and Model United Nations Advisor, and Judith Robertello.

This trip was reviewed and approved by Kenneth Szczesniak, Acting Principal, Proctor High School, Steven Falchi, Chief Academic Officer, and Brian Nolan, Acting Superintendent of Schools.

FOR ACTION:

Volume LVII

Report No. S – 159

SUBJECT:

Application for Extended Field Trip

Authorization is requested for approximately three (3) students from the Thomas R. Proctor Future Business Leaders of America Club to travel to Rochester, NY to attend the Future Business Leaders of America State Leadership Conference. This trip is from April 19-21, 2023. The purpose of this trip is for the students to attend and participate in the annual state-wide Future Business Leaders of America State Leadership Conference.

Supervision of these students will be provided by Deb Pederson, Future Business Leaders of America Club Advisor/Proctor Business Teacher.

This trip was reviewed and approved by Kenneth Szczesniak, Acting Principal, Proctor High School, Steven Falchi, Chief Academic Officer, and Brian Nolan, Acting Superintendent of Schools.

FOR ACTION:

Volume LVII

Report No. S – 160

SUBJECT:

**Application for Grant:
Universal Pre-Kindergarten Expansion Grant
2023-2024**

Deadline:**February 17, 2023**

Authorization is requested of the Board of Education to approve the Universal Prekindergarten Expansion Grant for New Full-Day and Half-Day to Full-Day Placements in the amount of \$2,074,812 through the New York State Education Department.

BUDGET:

Personnel:	\$ 36,793
Project Director – .2 FTE @ \$135,000 = \$27,000	27,000
Curriculum Development – 1 teacher x \$40/hr. x 20 hrs. = \$800	800
Transition Team – 1 teacher x \$40/hr. x 25 hrs. = \$1,000	1,000
Secretary – .2 FTE @ \$38,463 = \$7,693	7,693
Translators for K-Event – 15 hrs. x \$20/hr. = \$300	300
Purchased Services:	\$ 2,009,637
UPK Postcards and Mailing	18,000
Contractual Agreement with the following four (4) agencies: <ul style="list-style-type: none"> • Head Start • Neighborhood Center / Conkling • Notre Dame • Thea Bowman 	1,988,725
Curriculum Development – 20 hrs. x \$28/hr. = \$560	560
Agency Transition Team – 20 hrs. x \$28/hr. = \$560	560
Agency Ready & Late K Registration hours – 50 hrs. x \$28/hr. = \$1,400	1,400
Meetings with Teachers and Mentors from Agencies – 14 hrs. x \$28/hr. = \$392	392
Supplies:	\$ 12,200
Brigance Record Books – 700 x \$4.35 = \$3,045	3,045
PPVT-4 Fall & Spring Form A – 700 x \$2.35 = \$1,645	1,645
IED3 Record Book – 359 x \$6 = \$2,154	2,154
Kit (Manual/Test) – 349 x \$3 = \$1,047	1,047
Brigance Screens – 700 x \$1.87 = \$1,309	1,309
Office Materials (binders, copy paper, pens/pencils, etc.) – 700 x \$1.87 = \$3,000	3,000
Travel:	\$ 0
N/A	0
Fringe Benefits:	\$ 13,613
Including FICA, Retirement, Health Insurance, and Workers' Compensation	13,613
Indirect Cost:	\$ 2,569
Indirect Cost – 1.4%	2,569
TOTAL:	\$ 2,074,812

This budget is predicated on the enrollment of 347 students (full day) and may be modified by the state after the enrollment window close date.

FOR ACTION:

Volume LVII

Report No. S – 161

SUBJECT:

**Reapplication for Funds:
Refugee School Impact Program (RSIP) Grant
2023-2024**

Authorization is requested to approve the 2023-2024 school year budget under the Refugee School Impact Program Grant in the amount of \$289,659.

The grant will assist in the education and/or acculturation of refugee school-aged children and implement comprehensive programs that directly target the following elements:

- Address the serious short- and long-term educational issues facing school-aged refugee children;
- Ease the transition of refugee children into the school district;
- Empower refugee parents to be effective partners in the education of their children.

BUDGET:

Personnel:	\$ 149,307
Project Manager – 1 FTE @ \$44,088 = \$44,088	44,088
Academic Coaches – 1.75 FTE @ \$51,011 = \$51,011	51,011
Translations – 100 hrs. x \$20/hr. = \$10,000	10,000
Interpretations – 100 hrs. x \$20/hr. = \$10,000	10,000
Teachers for Refugee Academies – 8 teachers. x 60 hrs. x \$40/hr. x 1 acad. = \$19,200	19,200
Teachers for Mini Academies – 4 teachers. x 16.5 hrs. x \$40/hr. x 3 acad. = \$7,920	7,920
Teachers for Interpretations – 100 hrs. x \$40/hr. = \$4,000	4,000
Custodians for Mini Academies – 36 hrs. x \$32.17/hr. = \$1,158	1,158
Custodians for Refugee Academies – 60 hrs. x \$32.17/hr. = \$1,930	1,930
Purchased Services:	\$ 24,650
Meals – Snacks and Lunch = \$5,850	5,850
Entrance Fees for Field Trips – 250 x \$12 = \$3,000	3,000
Meals for Field Trips – 180 x \$10 = \$1,800	1,800
Safe Schools/Healthy Students – Group Events = \$10,000	10,000
Compass “The Center” Interpret. – 4 Group/Family Events = \$4,000	4,000
Supplies:	\$ 21,809
Books, Paper = \$1,325	1,325
Refugee Academy Supplies – ProfTech (MBE) – (Notebooks, Folders, Pens, Paper, Idea Books) = \$8,592	8,592
Student Electronics - Pierson IT (WBE) = \$8,592	8,592
Food – Refugee Academies = \$1,500	1,500
Food – Mini Academies = \$1,800	1,800
Travel:	\$ 18,922
5 Academic Coaches x \$1000/mile/year x .655 miles = \$3,275	3,275
Mini Academies – 12 days x \$370/round trip x 1 site = \$4,440	4,440
Refugee Academy – 10 days x \$370 x 1 site x 2 buses = \$7,400	7,400
Student Transportation for Field Trips – 10 x 4.5 hrs. x \$84.60/hr. = \$3,807	3,807
Fringe Benefits:	\$ 74,971
Fringe – including FICA @ \$11,424; Retirement @ \$22,112; Health @ \$40,270; and Workers’ Compensation @ \$1,165 = \$74,971	74,971
Indirect Cost:	\$ 0
N/A	0
TOTAL:	\$ 289,659

This budget is predicated on New York State Education Department’s program approval and may be modified by the state based on funding.

FOR ACTION:

Volume LVII

Report No. B – 25

SUBJECT:

Disposal of Obsolete Instructional Resources

Authorization is requested of the Board of Education to dispose of obsolete instructional resources at Conkling and Jefferson Elementary Schools.

FOR ACTION:

Volume LVII

Report No. B – 26

SUBJECT:

Disposal of Obsolete Computer Equipment

Authorization is requested of the Board of Education to dispose of obsolete computer equipment located at Kernan Elementary School, Kennedy Middle School, Conkling Elementary School, and Central Supply.

FOR ACTION:

Volume LVII

Report No. B – 27

SUBJECT:

Disposal of Obsolete Equipment

Authorization is requested of the Board of Education to dispose of obsolete equipment which is presently located at Watson Williams Elementary School, Conkling Elementary School, Kennedy Middle School, the Administration Building, and Central Supply.

FOR ACTION:

Volume LVII

Report No. B – 28

SUBJECT:

Disposal of Obsolete Musical Equipment

Authorization is requested of the Board of Education to dispose of obsolete musical equipment located at Albany Elementary School.

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Retirement

Teacher

It is recommended that the following retirement be accepted:

Carla Calenzo

Earth Science Teacher
Proctor High School
Effective: February 26, 2023
Years of Service: 28

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Abandonment of Position

Custodial/Maintenance

It is recommended that the following abandonment of position be approved:

Sean Kelly

Cleaner
District-Wide (probationary)
Effective: March 1, 2023

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Terminations

It is recommended that the following terminations be approved:

Dominick Ambrose

Security Monitor
District-Wide
Effective: February 16, 2023

Kelly Calenzo

Monitor-Breakfast and Lunch Program
District-Wide
Effective: February 3, 2023

Daieniajah Carter

Teacher Assistant – Special Education
District-Wide
Effective: February 13, 2023

Ronald Pierce

Security Monitor
District-Wide
Effective: February 1, 2023

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Change of Assignment

It is recommended that the following change of assignment be approved:

Joseph Lynch

From: Micro-Computer Training Specialist
Proctor High School
To: Telecommunications Specialist *Provisional
District-Wide
Effective: March 1, 2023

*Provisional appointment subject to successful completion of Civil Service examination for Telecommunications Specialist.

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Changes of Assignment

It is recommended that the following changes of assignment be approved:

Michael Kohlbrenner

From: Cleaner
Columbus Elementary School
To: Light Equipment Operator, *Provisional
Effective: March 6, 2023

Mark Paciello

From: Mason
School Shop
To: Maintenance Foreperson, *Provisional
Effective: March 6, 2023

Daniel Post

From: Custodian
Donovan Middle School
To: Custodial Foreperson, *Provisional
Effective: March 6, 2023

*Provisional appointment subject to successful completion of Civil Service examination.

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Changes of Assignment

It is recommended that the following changes of assignment be approved:

Natalie Morales

From: Monitor-Breakfast and Lunch Program
District-Wide
To: Teacher Assistant – Special Education
District-Wide
Effective: March 1, 2023

Jane Ruffing

From: Monitor-Breakfast and Lunch Program
District-Wide
To: Teacher Assistant – Special Education
District-Wide
Effective: March 1, 2023

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Change of Status

Clerical

It is recommended that the following change of status be approved:

Lindsey Cortese

Office Specialist II
Proctor High School
From: Provisional
To: Permanent
Effective: March 1, 2023

The above has successfully completed her Civil Service examination for Office Specialist II.

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Changes of Status

Clerical

It is recommended that the following changes of status be approved:

Nikki Bolinski

Typist (10-months)
General Herkimer Elementary School
From: Provisional
To: Permanent
Effective: March 1, 2023

Jade Giglio

Typist (12-months)
Donovan Middle School
From: Provisional
To: Permanent
Effective: March 1, 2023

The above have successfully completed their Civil Service examination for Typist.

FOR ACTION:**Volume LVII****Report No. P – 17****SUBJECT:****Unpaid Leave of Absence****Teacher**

It is recommended that the following unpaid leave of absence be approved:

Rachel Ortega

Art Teacher – Albany Elementary School

From: March 20, 2023

To: March 31, 2023

Reason: Personal

Notification Received: February 3, 2023

FOR ACTION:**Volume LVII****Report No. P – 17****SUBJECT:****Mentors/Mentees****Teacher**

It is recommended that the following Mentors/Mentees be approved for the 2022-2023 school year:

<u>Mentee/New Teacher</u>	<u>Position</u>	<u>School</u>	<u>Mentor</u>
Sane Sinanaj	Special Education	Hughes	Daniella Girmonde
Vanessa M. Curley	Kindergarten	Conkling	Roxanne Irizarry
Fallon Kem	Speech Language Pathologist	Hughes	Danyse Collins
Chelsy A. Diaz Amaya	E.S.O.L. / Grade 1 Bilingual	Columbus	Carolyn Alesia
Diandra Pristera	Elementary School Counselor	Elementary	Roseanne Angelhow

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Appointments

Teacher

It is recommended that the following appointments be approved:

Diandra Pristera

School Counselor (Probationary)
Effective: March 31, 2023
Certification: Provisional – School Counselor
Tenure Award Date: March 31, 2027
Education: M.S., College of Saint Rose, 12/06; B.S.,
SUNY IT, 12/03
Experience: Habilitation Specialist I, Central New York Office
for People with Developmental Disabilities, Frankfort, NY
4/18 to present

Megan J. Timian

School Counselor (Probationary)
Effective: March 1, 2023
Certification: Provisional – School Counselor (pending)
Tenure Award Date: March 1, 2027
Education: M.S., St. Bonaventure University, 5/23;
B.S., SUNY Oneonta, 8/19
Experience: School Counseling Internship, Kennedy Middle
School and Proctor High School, Utica City School District
Utica, NY
8/22 to present

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Appointments

Teacher

**Refugee School Impact Grant Mini Academy
Conkling Elementary School**

It is recommended that the following appointments be approved for the Refugee School Impact Grant (RSIG) Mini Academy as required by the Refugee School Impact Grant:

Effective Dates: February 21, 22, and 23, 2023
Funding: Refugee School Impact Grant (RSIG)

Teachers:

Sharon Eghigian (E.N.L.)
Hannah Smith (E.N.L.)
Nina Marollo (E.N.L.)

FOR ACTION:**Volume LVII****Report No. P – 17****SUBJECT:****Appointments****Coaching/Spring 2023**

It is recommended that the following coaching appointments be approved:

Nathan DeBan
Boys Modified Baseball
Donovan Middle School
Effective: Spring 2023

Nicholas Galiulo
Girls Modified Softball
Donovan Middle School
Effective: Spring 2023

FOR ACTION:**Volume LVII****Report No. P – 17****SUBJECT:****Appointments****Homebound Instruction**

It is recommended that the following Homebound Instruction appointments be approved:

Carrie Jones	Christina Snyder
Jennifer Knopic	Nadia Stashenko
Kimberly Lucero	Brenda Weller
Jennifer Mastrangelo	
Leona Miller	

Secondary Instruction – Minimum two (2) hours per day
Elementary Instruction – Minimum one (1) hour per day

FOR ACTION:**Volume LVII****Report No. P – 17****SUBJECT:****Appointment**

It is recommended that the following appointment be approved:

*Jeffery E. Daniels
1212 Garden Road
Utica, NY 13501
Assistant School Lunch Director
Central Kitchen
Effective: March 6, 2023
Education: G.E.D., 1987
Experience: Owner, Caterall, LLC, Utica, NY, 4/03 to 12/22;
A/V Repair, Utica City School District, Utica, NY
9/92 to 7/05

*Pending New York State Education fingerprint clearance.

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Appointments

Teacher Assistant

It is recommended that the following appointments be approved:

Mary Bohling

Teacher Assistant – Special Education
District-Wide
Effective: March 1, 2023
Education: A.S., Herkimer County Community College
Experience: Certified Occupational Therapy Assistant/Licensed,
Utica Rehabilitation and Nursing Center
Utica, NY
10/21 to present

Kevin Morales

Teacher Assistant – Special Education
District-Wide
Effective: March 1, 2023
Education: A.S., Monroe Community College
Experience: Youth Advocate, Resource Center for
Independent Living, Utica, NY
10/21 to present

Kayla Moynihan

Teacher Assistant – Special Education
District-Wide
Effective: March 1, 2023
Education: Graduate of Proctor High School
Experience: Certified Nursing Assistant, Folts Home
Herkimer, NY
5/16 to 10/16

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Appointment

Security

It is recommended that the following appointment be approved:

Dylan Antalek

School Monitor (Security)
District-Wide
Effective: March 1, 2023
Education: Graduate of Fort Plain High School
Experience: Assistant Manager, ColorTyme Rent-to-Own
Utica, NY
10/20 to 1/23

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Appointments

Security

It is recommended that the following appointments be approved:

Nicholas Sullivan

School Monitor (Security)
District-Wide
Effective: March 1, 2023
Education: Graduate of Notre Dame Jr./Sr. High School
Experience: Security, City of Utica – Youth Bureau
Utica, NY
1/19 to 2/20

Danielle Washburn

School Monitor (Security)
District-Wide
Effective: March 1, 2023
Education: G.E.D., Proctor High School
Experience: Residence Counselor, Kelberman Center
Utica, NY
5/22 to present

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Appointments

Food Service/Monitor

It is recommended that the following appointments be approved:

Nisreen Ahmed

Monitor-Breakfast and Lunch Program
District-Wide
Effective: March 6, 2023
Education: Graduated 1997, Iraq
Experience: Sub Monitor-Breakfast and Lunch Program, Utica City
School District, Utica, NY
12/13/23 to present

Juana Alcantara

Monitor-Breakfast and Lunch Program not to exceed
District-Wide
Effective: March 6, 2023
Education: Graduated 2020, Dominican Republic
Experience: Cashier, Mama's Restaurant, Bronx NY, 2014 to 2019;
Monitor, Durham Bus, 2021-2022; Sub Monitor-Breakfast and Lunch
Program, Utica City School District, Utica, NY
12/12/22 to present

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Appointments

Food Service/Monitor

It is recommended that the following appointments be approved:

Jennifer Beckmann

Monitor-Breakfast and Lunch Program
District-Wide
Effective: March 6, 2023
Education: Graduated 1993, James Island High School, Charleston SC
Experience: Assistant Manager, Michael Book, MD, 1995 to 1996;
Burgess, MD/Tri-County Radiology, 1996 to 2003; Birnie Bus, 2022 to
2023; Sub Monitor, Utica City School District, Utica, NY
1/3/23 to present

Leonor Guevara

Monitor-Breakfast and Lunch Program
District-Wide
Effective: March 6, 2023
Education: GED BOCES, Utica, 2015
Experience: Cleaner, Carbone Auto Group, Utica, NY, 2017 to 2019;
Cleaner, The Pines-Resource Center for Independent Living, 2019 to
2021; Durham Bus, 2021 to 2023; Sub Monitor-Breakfast and Lunch
Program, Utica City School District, Utica, NY
12/6/22 to present

JoAnn Mammone

Monitor-Breakfast and Lunch Program
District-Wide
Effective: March 6, 2023
Education: Graduated John F. Kennedy High School, 1978
Experience: Representative, Verizon, 1986 to 2017; Sub Monitor-
Breakfast and Lunch Program, Utica City District, Utica, NY,
1/17/23 to present

FOR ACTION:**Volume LVII****Report No. P – 17****SUBJECT:****Appointments****Clerical**

It is recommended that the following appointments be approved:

*Jessica W. Ciccolella

Typist (12-months), *Provisional
 Special Education Department
 Effective: March 27, 2023
 Education: B.A., Utica College, 5/18
 Experience: Teacher, Genesee Street Children’s Center
 Utica, NY
 8/18 to 7/22

*Kyanna Pham

Clerk (12-months), *Provisional
 Special Education Department
 Effective: March 1, 2023
 Education: B.A., Syracuse University, 5/22
 Experience: Research & Social Media Coordinator, Early
 Childhood Alliance, Syracuse, NY
 9/20 to 1/21

Angela L. Potaczala

Typist (12-months), *Provisional
 Special Education Department
 Effective: March 20, 2023
 Education: Graduate of John F. Kennedy High School, 1975
 Experience: Secretary III, Utica Catholic Charities, Utica, NY
 12/94 to present

*Provisional appointment subject to successful completion of Civil Service examination for Typist.

*Pending New York State Education fingerprint clearance.

FOR ACTION:**Volume LVII****Report No. P – 17****SUBJECT:****Conference**

It is recommended that the following conference be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Steven Falchi	BOCES/Big City – S/CDN Representative Conference Albany, NY Approved by: B. Nolan & S. Klimek Allotted: \$1,484.10 from Budget Code: A2070-400-00-0000 No Substitute Required	March 2, 2023 to March 3, 2023

FOR ACTION:**Volume LVII****Report No. P – 17****SUBJECT:****Conferences**

It is recommended that the following conferences be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Shawna Fleck	iReady Syracuse Leadership Success and Innovation Symposium Conference Syracuse, NY Approved by: S. Falchi & S. Klimek Allotted: \$35.00 from Budget Code: A2070-400-00-0000 No Substitute Required	March 15, 2023 to March 16, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Pamela Smoulcey	37 th Annual Committee on Special Education Chairpersons' Conference Lake Placid, NY Approved by: S. Falchi & S. Klimek Allotted: \$1,112.00 from Budget Code: A2070-400-00-0000 No Substitute Required	March 20, 2023 to March 22, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Trina Falchi	37 th Annual Committee on Special Education Chairpersons' Conference Lake Placid, NY Approved by: B. Nolan & S. Klimek Allotted: \$1,112.00 from Budget Code: A2070-400-00-0000 No Substitute Required	March 20, 2023 to March 22, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Christopher Laurenzo	37 th Annual Committee on Special Education Chairpersons' Conference Lake Placid, NY Approved by: S. Falchi & S. Klimek Allotted: \$1,112.00 from Budget Code: A2070-400-00-0000 No Substitute Required	March 20, 2023 to March 22, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Corrina Pelkey	37 th Annual Committee on Special Education Chairpersons' Conference Lake Placid, NY Approved by: S. Falchi & S. Klimek Allotted: \$846.00 from Budget Code: A2070-400-00-0000 No Substitute Required	March 20, 2023 to March 22, 2023

FOR INFORMATION:

Volume LVII

Report No. CPSE – 18

SUBJECT:**RECOMMENDATIONS OF THE COMMITTEE ON
PRESCHOOL SPECIAL EDUCATION**

The Board of Education approves the recommendations of the Committee on Preschool Special Education for placement and related services in the Utica City School District and/or other approved programs as follows:

IR = Initial Eligibility Determination TR = Triennial (Re-evaluation) Review AR = Annual Review
 AP = Administrative Placement RR = Requested Review/Program Review
 AMN = Amendment No Meeting MD = Manifestation Determination Y = Yes
 Transfer – PSWD w/current IEP entering from another District N = No

Student code	Type of Meeting	Handicapping Condition	Recommended Program	Related Services	Results
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Committee on Preschool Special Education Meeting Date: January 12, 2023

AS1/16/20LF	IR	PSWD	6:1+3, 12 mo.	Y	New Entry; EI continues through August 31, 2023
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Committee on Preschool Special Education Meeting Date: January 18, 2023

BZ2/1/18SM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; 9:1+3 wait list to start Summer 2023
BJ5/11/19KM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; 6:1+3 wait list for Fall 2023
BM2/6/20SF	IR				Ineligible
HN3/31/20HF	IR	PSWD	SEIS, 10 mo.	Y	New Entry
WM3/22/19PM	PR	PSWD	9:1+3, 10 mo.	Y	Add PT 3x30 min./wk.
WT3/26/18RM	PR	PSWD	9:1+3, 10 mo.	Y	Add PT 3x30 min./wk.
WI10/21/19RF	PR	PSWD	9:1+3, 10 mo.	Y	Updated goals
AJ2/26/20WM	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023
AE10/24/19MF	IR				Ineligible
AE10/24/19MF	IR				Ineligible
WM4/4/19SM	AR	PSWD	9:1+3, 10 mo.	Y	6:1+3 wait list to start Fall 2023

Committee on Preschool Special Education Meeting Date: January 24, 2023

BD6/4/18BM	PR	PSWD	9:1+3, 10 mo.	Y	Chg. Busing
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Committee on Preschool Special Education Meeting Date: January 30, 2023

WM7/8/19MM	PR	PSWD	RS, 10 mo.	Y	9:1+3 wait list; order Sp. & PT evals.
WD4/8/20IM	IR	PSWD	RS, 10 mo.	Y	New Entry; Order updated psycho-educational & OT evals
AJ4/12/19AM	AR	PSWD	9:1+3, 10 mo.	Y	Ongoing
BC1/13/19MM	AR	PSWD	9:1+3, 10 mo.	Y	Chg. Sp. From 2x30 min./wk. to 3x30 min./wk.
HJ3/12/19SAM	AR	PSWD	9:1+3, 10 mo.	Y	Order PT eval.
WR6/25/19WF	AR	PSWD	RS, 10 mo.	Y	Ongoing
BC2/7/20JM	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023
BC2/7/20JM	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023
HJ12/24/19RF	IR	PSWD	SEIS, 10 mo.	Y	New Entry

Committee on Preschool Special Education Meeting Date: February 6, 2023

BK10/30/18SM	PR	PSWD	SEIS, 10 mo.	Y	Chg. 9:1+3 to SEIS 2x60; order OT & Sp. Evals
AH11/9/19PF	IR	PSWD	SEIS, 10 mo.	Y	New Entry; 9:1+3 wait list for Fall '23
WA5/9/20LF	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023
BP12/5/19CF	IR	PSWD	SEIS, 10 mo.	Y	New Entry
WA4/19/19CM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; 9:1+3 wait list for Fall '23
BH2/16/18IF	AR	PSWD	9:1+3, 10 mo.	Y	Chg. OT from 2x30 ind. to 1x30 ind. and 1x30 sg; Chg. PT from 2x3 ind. to 1x3 ind. and 1x30 sg
WK8/1/19CM	Transfer	PSWD	RS, 10 mo.	Y	Transfer from New Hartford School District
HR10/23/18OF	Transfer	PSWD	RS, 10 mo.	Y	Transfer from Frankfort Schuyler School District; order OT eval.
BJ2/26/20RM	IR	PSWD	RS, 10 mo.	Y	New Entry
HA2/19/20SM	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023

Committee on Preschool Special Education Meeting Date: February 7, 2023

WA2/20/19BM	AR	PSWD	RS, 10 mo.	Y	Ongoing
HJ4/30/19AM	AR	PSWD	6:1+3, 12 mo.	Y	Add ESY
WG12/7/18DM	AR	PSWD	6:1+3, 12 mo.	Y	Add ESY
AA5/7/19BM	AR	PSWD	9:1+3, 10 mo.	Y	Ongoing
BM4/9/19FM	AR	PSWD	9:1+3, 10 mo.	Y	Chg. OT from 2x30 min./wk. to 3x30 min./wk.; Chg. PT from 2x30 min./wk. to 3x30 min./wk.
WA3/19/19KM	AR	PSWD	SEIS, 12 mo.	Y	Add ESY
BS4/24/19MF	AR	PSWD	9:1+3, 10 mo.	Y	Ongoing
BA4/4/19PM	AR	PSWD	SEIS, 10 mo.	Y	Ongoing

Committee on Preschool Special Education Meeting Date: February 14, 2023

BA2/1/18LF	PR	PSWD	SEIS, 12 mo.	Y	Add ESY
WT9/4/18MM	IR	PSWD	RS, 10 mo.	Y	New Entry
WJ2/25/20SM	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023
BQ7/4/19LMM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; 9:1+3 wait list to start Fall '23
WC3/20/20LM	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023
HA9/5/19AM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; 9:1+3 wait list to start Fall '23

FOR INFORMATION:

Volume LVII

Report No. P – 18

SUBJECT:

Resignation

Teacher

It is recommended that the following resignation be accepted:

Nancy Choquette

Special Education Teacher
Jefferson Elementary School
Effective: February 6, 2023
Reason: Personal
Notification Received: February 6, 2023

FOR INFORMATION:

Volume LVII

Report No. P – 18

SUBJECT:

Resignation

It is recommended that the following resignation be accepted:

Marcus Vennero

Telecommunications Specialist (12-months)
Support Services Department
Effective: January 31, 2023
Reason: Accepted position outside the Utica City
School District
Notification Received: January 25, 2023

FOR INFORMATION:

Volume LVII

Report No. P – 18

SUBJECT:

Resignation

It is recommended that the following resignation be accepted:

Teresa Mathews

Assistant School District Clerk
Utica City School District Board of Education
Effective: February 10, 2023
Reason: Accepted position outside the Utica City
School District
Notification Received: January 25, 2023

FOR INFORMATION:

Volume LVII

Report No. P – 18

SUBJECT:

Resignation

Clerical

It is recommended that the following resignation be accepted:

Mariah Angerosa

Typist (12-months)
Proctor High School
Effective: February 24, 2023
Reason: Accepted position outside the Utica City
School District
Notification Received: February 14, 2023

FOR INFORMATION:

Volume LVII

Report No. P – 18

SUBJECT:

Resignations

Security

It is recommended that the following resignations be accepted:

Kurshawn Feliciano

Security Monitor
District-Wide
Effective: February 1, 2023
Reason: Personal
Notification Received: February 1, 2023

Rosario Salvo

Security Monitor
District-Wide
Effective: January 9, 2023
Reason: Personal
Notification Received: January 10, 2023

FOR INFORMATION:

Volume LVII

Report No. P – 18

SUBJECT:

Resignation

Food Service/Monitor

It is recommended that the following resignation be accepted:

Hajra Gracanin

Monitor-Breakfast and Lunch Program
District-Wide
Effective: February 17, 2023
Reason: Personal
Notification Received: January 17, 2023

FOR INFORMATION:

Volume LVII

Report No. P – 18

SUBJECT:

Unpaid Leaves of Absence Teacher

It is recommended that the following unpaid leaves of absence be approved:

Jessica Heaverin

Special Education Teacher
General Herkimer Elementary School
From: February 1, 2023
To: April 20, 2023
Reason: Personal
Notification Received: January 26, 2023

Kristen M. Phillips

Special Education Teacher
General Herkimer School
From: February 2, 2023
To: March 23, 2023
Reason: Medical
Notification Received: February 2, 2023

FOR INFORMATION:

Volume LVII

Report No. P – 18

SUBJECT:

Unpaid Leaves of Absence

Food Service/Monitor

It is recommended that the following unpaid leaves of absence be approved:

Carla Alcantara

Monitor-Breakfast and Lunch
District-Wide
From: January 13, 2023
To: March 31, 2023
Reason: Medical
Notification Received: January 25, 2023

Sherrie Goldman

Monitor-Team Leader Lunch Program
King Elementary School
From: January 30, 2023
Reason: Medical
Notification Received: January 31, 2023

Delores Jadon

Monitor-Breakfast Program
Jones Elementary School
From: February 2, 2023
To: March 3, 2023
Reason: Medical
Notification Received: February 3, 2023

FOR INFORMATION:

Volume LVII

Report No. P – 18

SUBJECT:

Extended Unpaid Leave of Absence

Food Service/Monitor

It is recommended that the following extended unpaid leave of absence be accepted:

Debra Secor

Food Service Worker-Lunch Program
Proctor High School
From: February 17, 2023
To: March 1, 2023
Reason: Medical
Notification Received: February 22, 2023

FOR INFORMATION:

Volume LVII

Report No. P – 18

SUBJECT:

Rescindment of Appointment

Coaching/Spring 2023

It is recommended that the following rescindment of appointment be approved:

Nathan DeBan

Boys Modified Lacrosse
Donovan Middle School
Effective: February 14, 2023